

REQUEST FOR QUOTATIONS (THIS IS NOT AN ORDER)		THIS RFQ IS NOT A SMALL BUSINESS- SMALL PURCHASE SET-ASIDE (52.219-4)			PAGE 1 OF 7 PAGES	
1. REQUEST NO. .	2. DATE ISSUED 7-19-02	3. REQUISITION/PURCHASE REQUEST NO. SAFETY GLASSES-FY02	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1 >	RATING		
5A. ISSUED BY U.S. Government Printing Office, Mail Stop MMG Washington DC 20401			6. DELIVER BY (Date) AS SPECIFIED HEREIN			
5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls) BEVERLY WILLIAMS 202-512-0996 FAX 202-512-0975			7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION OTHER (See Schedule)			
8. TO: NAME AND ADDRESS, INCLUDING ZIP CODE			9. DESTINATION (Consignee and address, including ZIP Code) U.S. Government Printing Office 732 North Capitol ST NW Washington DC 20401			
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) AUGUST 2, 2002, 4:00PM		11. BUSINESS CLASSIFICATION (Check appropriate boxes) a. STANDARD INDUSTRIAL CLASSIFICATION CODE _____ b. SMALL BUSINESS SIZE STANDARD _____ c. SMALL OTHER THAN SMALL DISADVANTAGED WOMEN-OWNED				
IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.						
12. SCHEDULE (Include applicable Federal, State and local taxes)						
ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	
	Annual requirement for safety glasses (estimated 150 pairs) including fittings, removable side shields, and cases. as specified herein: This requirement does not include examination. All services shall be done at the Government Printing Office. Any resulting contract shall be for a period of one year from date of award with the option to extend for (2) two 1 year period. Facsimile Quotes will be accepted until 4:00 PM fax # 202-512-0975 Prices submitted are requested to be F.O.B. Destination					
13. DISCOUNT FOR PROMPT PAYMENT >		10 CALENDAR DAYS %	20 CALENDAR DAYS %	30 CALENDAR DAYS %	CALENDAR DAYS %	
NOTE: Additional provisions and representations are are not attached.						
14. NAME AND ADDRESS OF QUOTER (Street, city, county, State, and ZIP Code)		15. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION			16. DATE OF QUOTATION	
		17. NAME AND TITLE OF SIGNER (Type or print)			18. TELEPHONE NO. (Include area code)	

Solicitation No. Safety-Glasses-FY-02

Page No. 2

See Attachment

7. The estimated quantities on the preceding pages will be used for evaluation purposes. If the Government requirements do not result in "orders" in the quantities described as Estimated" in the Schedule, that fact shall not constitute the basis for an equitable price adjustment.
8. In the event of conflict between the unit price and the amount, the unit price shall prevail.

9. **FRAMES**

The Government Printing Office will pay the Vendor the first \$25.00 towards the basic frames selected by the employee as well as any of the items listed on page 2, and approved by the Contracting Officer. The remaining cost of the frames and any items not authorized by this agreement shall be paid by the employee directly to the vendor.

THE EMPLOYEE IS SOLELY RESPONSIBLE FOR THEIR OWN CREDIT CARDS AND/OR PERSONAL CHECKS USED FOR PURCHASES OF PERSONAL FRAMES AND LENSES.

Contractor shall certify below that the prices proposed for the frames that are furnished under this contract are included in a catalog, price list, schedule or other form that is regularly maintained, is either published or otherwise available for inspection by customers and states prices at which sales are currently, or were last, made to a significant number of buyers; that the frames are commercial items regularly used for other than Government purposes and sold in substantial quantities to the general public.

Signature of Official Authorized to Sign Proposal

THE COST OF ALL FRAMES SHALL BE MADE A SEPARATE LINE ITEM ON THE INVOICE.

DESCRIPTION/WORK STATEMENT

1. The safety glasses furnished shall comply with the American National Standards Institute (ANSI) Standard Z87.1-1989 or later and ANSI Z80.5, as offered by the manufacturer(s) in the specified model lines. Lens diameter may range between 44 and 58 millimeters. The sphere cylinder range should include 0.12 through 4.00 D. Approximately 150 pairs of safety glasses will be anticipated for the current contract year.
2. Only prescriptions (which will be provided by the employees) that are less than two years old will be authorized.
3. Each pair of glasses shall be furnished in a flap style or open case selected by the employee at the time of the GPO visit.
4. All glasses must have permanent side shields and are included in the bid price for safety glasses.
5. The contractor shall provide fitting services to include pupillary distance measurements (PD); segment height measurements for multifocal lenses; frame selection/measurement/fitting and adjustments; exchanges; repairs; and trouble-shooting services.
6. The Vendor shall assist in determining special needs for additional protection .
7. GPO employees in the Safety Glasses Program are the only ones authorized to purchase safety glasses under this contract. The Contracting Officer will provide the Contractor with safety glasses forms (GPO Form 833) and prescription forms at the time of the visit. The employee's payroll number; cost code; and name contained on GPO Form 833 will be used for tracking information of the safety glasses purchases.

8 The Contractor, upon arrival at GPO for the initial fitting of employees, will be given a copy of the GPO safety glasses authorized form and a list of the authorized GPO personnel scheduled to be fitted.

9 The completed prescriptions shall be delivered to GPO within 30 days after the initial scheduled fittings. Fittings shall then be provided to additional authorized employees. The Contractor shall, five days prior to the visit to GPO, submit to the Contracting Officer, the names of the employees scheduled for final fitting adjustments.

10 GPO employees shall sign the Schedule Activity Sheet to acknowledge acceptance after they have been properly fitted; furnished the glasses; and satisfied with the finished product.

In the event the employee is unable to pickup his/her glasses, the employee's supervisor will do so and sign the Activity Sheet for him/her. Proper fitting of these GPO employees will take place at the Contractor's next scheduled visit to GPO.

In the event of an emergency, the contractor shall "express mail" the employee's glasses to GPO at no additional charge.

The Contracting Officer will retain possession of the Activity Sheet at the end of the Scheduled Fitting.

11. GPO will not be responsible for payment for any safety glasses sold to unauthorized persons nor for any features not authorized by this document.

12. Special safety glasses not covered by this solicitation shall be handled and negotiated on a case by case basis.

13. The successful bidder shall furnish to the Contracting Officer current catalogs; posters; repair kit; and ordering and pricing information of frames within **10 WORK days** after award of contract.

14. In addition to the above, the Contractor shall be responsible for minor repairs of glasses, such as but not limited to, replacement of screws; nose bridges; hinges; and reinsertion of lenses that may have become loose or have fallen out of the frame.

15. The contractor shall, at the time of ordering, retain on file under an assigned code number, a record of the employee's prescription. This code number will also be available to the Contractor for emergency purposes, if the need arises within 2 calendar days from notification by contracting officer to order replacement glasses or parts in case of an emergency.

******NOTE:** The Contractor will not provide any unannounced, unscheduled visit to GPO. All visits (for fittings, sizing, and pick-up) will be scheduled with the Contracting Officer.

PREPARATION, PACKAGING AND MARKING

As indicated elsewhere in the solicitation

DELIVERIES OR PERFORMANCE

This service shall be provided to the U.S. Government Printing Office, 45 G Street NW, on the north side of G Street, at the curb, (NOT ON THE SIDE WALK) on the fourth Wednesday of each month. On occasion there may be a need for an extra visit during a given month. GPO will advise the contractor at least 10 days in advance of the required service date. This service is for GPO employees on various shifts. Therefore appointments will be scheduled in accordance with the following hours:

7:00 A.M. –8:30 A.M. and 2:00 P.M. - 3:30 P.M.

In the event of heavy volume on a particular scheduled visit which prohibits all employees from being serviced, contractor shall make arrangements to return on a mutually agreed upon date, not later than 10 days from the original visit. Visits shall be approved and scheduled solely by the Contracting Officer.

INSPECTION AND ACCEPTANCE

Final inspection and acceptance will be made at destination by responsible U.S. Government Printing Office personnel.

CONTRACT ADMINISTRATION DATA

Contracting Officer (CO)

Beverly Williams
(202) 512-2010, EXT – 31200

1. Invoices shall be sent after receipt of glasses to the U.S. Government Printing Office, General Materials Management Service
Stop: MMG Washington, D.C. 20401

Payment

Payments under this contract will be made by the Government by electronic funds transfer (EFT). If EFT is requested, please call 1-800-BILLGPO.

NOTICE: The following solicitation provisions and/or contract clauses pertinent to this section are hereby incorporated by reference:

FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1)

NUMBER
52.232.28

DATE
APR 1989

TITLE
ELECTRONIC FUNDS
TRANSFER

2. The successful bidder shall be licensed and certified to perform these services. Certification must remain in effect through out any resulting contract. During the Preaward Survey the successful bidder will be asked for the expiration date of their license and to indicate where licensed.

3. **Restriction to Contract**

Subcontractors are not allowed

SPECIAL CONTRACT REQUIREMENTS

1. MINIMUM BID ACCEPTANCE PERIOD

- a. "Acceptance period," as used in this provision, means the number of calendar days available to the Government for awarding a contract from the date specified in this solicitation for receipt of bids.
- b. This provision supersedes any language pertaining to the acceptance period that may appear elsewhere in this solicitation.
- c. The Government requires a minimum acceptance period of 30 calendar days.
- d. In the space provided immediately below, bidders may specify a longer acceptance period than the Government's minimum requirement.

A bid allows the following acceptance period: calendar days.

- e. A bid allowing less than the Government's minimum acceptance period will be rejected.
- f. The bidder agrees to execute all that it has undertaken to do, in compliance with its bid, if that bid is accepted in writing within, (1) the acceptance period stated in paragraph (c) above or (2) any longer acceptance period stated in paragraph (d) above.

2. REQUIREMENTS

- (a) This is a contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies or services specified in the Schedule are estimates only and are not purchased by this contract. Except as this contract may otherwise provide, if the Government's requirements do not result in orders in the quantities described as "estimated" or "maximum" in the Schedule, that fact shall not constitute the basis for an equitable price adjustment.
- (b) Delivery or performance shall be made only as authorized by orders issued in accordance with the ordering clause. Subject to any limitations in the Delivery-order Limitations clause or elsewhere in this contract, the Contractor shall furnish to the Government all supplies specified in the Schedule and called for by orders issued in accordance with the Order clause.
- (c) The Government's obligation under a contract will be limited to the requirement that it will purchase all of the supplies of the type set forth in the Schedule of the contract awarded which it requires during the period of the contract.
- (d) The Government is not required to purchase from the Contractor requirements in excess of any limit on total orders under this contract.
- (e) If the Government urgently requires delivery of any quantity of an item before the earliest date that delivery may be specified under this contract, and if the Contractor will not accept an order providing for the accelerated delivery, the Government may acquire the urgently required goods or services from another source.
- (f) Any order issued during the effective period of this contract shall be completed by the Contractor within time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period.

4. **ORDERING**

- (a) Only warranted contracting Officers may issue orders under this contract and orders may be issued beginning with effective date through the expiration date of this contract.
- (b) All delivery orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order and this contract, the contract shall control.
- (c) If mailed, a delivery order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally or by written telecommunications.

5. **AWARD BASIS**

Bidders must insert offers for all years in the schedule. Bids, which do not contain offers for all items, will be declared nonresponsive and will be rejected.

Award will be made in the aggregate to the low responsive, responsible bidder offering to meet all written requirements.

The Government will evaluate offers for award proposed by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the options. All bidders shall note that any award is only for the base year.

6. **OPTION TO EXTEND THE TERM OF CONTRACT - SERVICES**

- a. The Government may extend the term of this contract by written notice to the contractor within the time specified in the schedule, provided, that the Government shall give the contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.
- b. If the Government exercises this option, the extended contract shall be considered to include this option provision.
- c. The total duration of this contract, including the exercise of any options under this clause, shall not exceed three years.

AMERICAN MADE PRODUCTS

Sec. 305. (a) It is the sense of the Congress that, to the greatest extent practicable, all equipment and products purchased with funds made available in this Act should be American-made.

(b) In providing financial assistance to, or entering into any contract with, any entity using funds made available in this Act, the head of each Federal agency, to the greatest extent practicable, shall provide to such entity a notice describing the statement made in subsection (a) by the Congress.

(c) If it has been finally determined by a court or Federal agency that any person intentionally affixed a label bearing a "Made in America" inscription, or any inscription with the same meaning, to any product sold in or shipped to the United States that is not made in the United States, such person shall be ineligible to receive any contract or subcontract made with funds provided pursuant to this Act, pursuant to the debarment, suspension, and ineligibility procedures described in section 9.400 through 9.409 of title 48, Code of Federal Regulations.

CONTINUATION SHEET

Safety-GLASSES- 02

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ITEM #	SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	BASE YEAR	UNIT PRICE	OPTION YEAR 1	UNIT PRICE	OPTION YEAR 2
1.	Safety Glasses The price shall include but not be limited to GPO visits, fitting services, traveling, REMOVABLE SIDE SHIELDS, and cases, in addition to authorized payments listed below and cost of frames (see page 3, Frames) .	100	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
2.	<u>Lenses</u> (Polycarbonate)								
	a. Single Vision	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	b. Bifocal	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	c. Trifocal	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
3.	<u>Plastic</u>								
	a. Single Vision	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	b. Bifocal	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	c. Trifocal	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	d. Double Segment Bifocal	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
4.	<u>Glass</u>								\$ _____
	a. Single Vision	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	b. Bifocal	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	c. Trifocal	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	d. Double Segment Bifocal	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
5.	<u>Special Lens Cost</u>								
	a. Astigmatism sizing cost	15	EA	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	b. Scratch Coating	15	PR	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	c. UV Coating (glass/plastic)	15	PR	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	d. Rose, green gray/tint	15	PR	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	e. Other lens sizes	15	PR	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
	f. Seamless bifocal	15	PR	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
6.	Progressive/Varilux	15	PR	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
					TOTAL for all 3 years	\$ _____	\$ _____	\$ _____	\$ _____